



HAMPTON TOWNSHIP SCHOOL DISTRICT Superintendent of Schools Job Description

- Employer: Hampton Township School District
- Location: 4591 School Drive, Allison Park PA 15101
- Salary: Competitive and Commensurate with Experience
- Posted: February 17, 2026
- Position: Full-Time, 12 Month Administrative Position
- Title: Superintendent of Schools
- Enrollment: Approximately 2800 Students K-12
- Staff: 206 Professional Staff, 198 Support Staff
Outsourced Food Service and Transportation Departments
- School District Website: <https://www.ht-sd.org/>
- Application Deadline: **March 17, 2026** (Applications accepted until the position is filled.)
- Announcement of Vacancy: <https://www.ht-sd.org/>
- About Hampton Township: <https://www.ht-sd.org/about/mission-statement>

The Hampton Township School District (HTSD) is seeking an outstanding educational leader to be its next Superintendent of Schools. HTSD is a high-achieving, close-knit learning community where innovation meets tradition — just 10 miles north of Pittsburgh. Spanning 16.33 square miles, HTSD serves approximately 2,800 students and employs 404 dedicated educators and employees in a township of 18,500 residents.

The HTSD Board of School Directors invites applications for a highly qualified, dedicated, and innovative leader who has a strong academic background, central office experience, and is highly proficient in leadership traits that enable the supervision of district initiatives, the administrative team, and staff.

The superintendent will interact and collaborate with the HTSD Board of School Directors, administration, professional and support staff, parents, families, caregivers, community members, community partners, educators, and all HTSD stakeholders.

Candidates will demonstrate excellent communication skills and strong leadership in proactive decision-making and consensus building. Demonstrated experience with innovative district projects and future-forward thinking is desired. The superintendent will enthusiastically embrace significant responsibilities, including engaging in partnership and collaborative opportunities that will benefit students and district stakeholders.

The Successful Superintendent Will:

- Ensure leadership and continuity of education and services provided by HTSD;
- Possess a strong record of outstanding communication and collaboration skills with all district stakeholders;
- Embrace, champion, and support the Mission and Vision aligned to the HTSD Strategic Plan;
- Have demonstrated knowledge and experience in collective bargaining and experience in resolving collective bargaining contractual agreements and matters;
- Possess knowledge of and experience with curriculum, instruction, and assessment, school finance including budget development, management, lease agreements, debt service, et. al., school facilities projects, district transportation, building and grounds, food service, instructional technology, and network technology;
- Possess and demonstrate strong decision-making skills;
- Demonstrate a willingness to make difficult decisions in the best interests of the HTSD students and the community that it serves.

Desired Candidates Will Also:

- Possess and express a bold educational vision, and an advocacy for public education;
- Possess a deep understanding of classroom instruction and experience;
- Possess skills in closing achievement and opportunity gaps;
- Possess experience working with families, students, and caregivers that include exceptional ability/special needs students;
- Bring relevant experience and/or gain insights that support short and long-term district initiatives as outlined in the HTSD Strategic Plan;

Application and Required Materials:

- Letter of Interest/Statement of Educational Philosophy
- Current Resume
- Final College Transcripts and Degree Conferred - *Doctorate of Education (Ph.D. or Ed.D.) required*
- Superintendent's Letter of Eligibility
- Act 48/45 Continuing Education Hours/Credits
- Three Written Letters of Recommendation/References
- Act 34 Criminal History Clearance – Per District Policy
- Act 114 Federal Criminal History Record – Fingerprints – Per District Policy
- Act 151 Child Abuse Clearance - Per District Policy

About HTSD:

Central Elementary School <https://hce.ht-sd.org/> 4100 Middle Road Allison Park PA 15101
Poff Elementary School <https://hpe.ht-sd.org/> 2990 Haberlein Road, Gibsonia PA 15044
Wyland Elementary School <https://hwe.ht-sd.org/> 2284 Wyland Ave. Allison Park PA 15101
Hampton Middle School <https://hms.ht-sd.org/> 4589 School Drive Allison Park PA 15101
Hampton High School <https://hhs.ht-sd.org/> 2929 McCully Road, Allison Park PA 15101
Hampton Online Academy- <https://www.ht-sd.org/schools/hampton-online-academy>

How to Apply:

The Hampton Township School District is offering a multiyear contract that features a regionally competitive salary and a comprehensive benefits package. Candidates must possess a Pennsylvania Superintendent Letter of Eligibility. The ideal target date for employment is for the successful candidate to begin July 1, 2026 for the start of the 2026-2027 school year.

Respondents are instructed not to contact School Board members. Failure to comply with this instruction may result in disqualification of the applicant.

If you are interested in applying, please mail a letter of interest, the application, and required materials to the Hampton Township School District Search Consultants:

Dr. Bart Rocco and Dr. Bille Rondinelli, Superintendent Search Consultants
c/o Confidential Board Secretary
Mrs. Karen Wheeler
4591 School Road
Allison Park, PA 15101
Phone: 412-492-6302

- For additional information, please see the HTSD Website at: <https://www.ht-sd.org/>
- For questions, please contact Dr. Bart Rocco at rocco187@comcast.net or Dr. Bille Rondinelli at: billejeanrondinelli@gmail.com
- Application review will begin as the applications are received in March 2026.

Policy on Equal Rights Opportunity

Hampton Township School District does not discriminate in its educational programs, services, activities, employment practices, or administration of policies based on race, color, national origin, genetic information, sex, sexual orientation, disability, age, religion, ancestry, or any other legally protected category, and is required by Title IX not to discriminate in such a manner. Announcement of this policy is in accordance with local, state, and federal laws including the Pennsylvania Human Relations Act, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1967 and the Americans with Disabilities Act of 1990.

*Inquiries concerning the application of Title IX, civil rights, school district policies, and grievance procedures should be referred to the Title IX Coordinator, Dr. Rebecca Cunningham, Assistant Superintendent, at **4591 School Drive, Allison Park, PA 15101** or at Cunningham@ht-sd.org or (412) 492-6305.*

We look forward to reviewing your letter of interest, the application, and required materials.

Dr. Bart Rocco and Dr. Bille Rondinelli
Superintendent Search Consultants